

# NORMAL CHECKLIST

Rev 2.0 – April 2014

## BEFORE START

Nav Lights ..... ON  
 Departure Briefing ..... Complete  
 Fuel Quantity ..... Boarded / Checked  
 FMC ..... Programmed  
 IRS ..... NAV, Aligned  
 Simulation Nav Software ..... Programmed  
 ACARS ..... Initialized, Connected  
 Passenger Signs ..... ON  
 Parking Brake ..... SET  
 Speed Brakes ..... OFF  
 NAV Radios ..... SET  
 Transponder ..... STBY  
 Altimeters ..... SET  
 Airspeed Bugs ..... SET  
 Fuel Control Switches ..... CUT  
 Fuel Panel ..... Pumps ON, SET  
 Hydraulic Demand Pumps ..... As Req'd  
 Packs ..... As Req'd  
 Doors ..... Closed  
 Beacon Light ..... ON

## AFTER START / TAXI

EICAS ..... Recall  
 Overhead ..... Checked  
 Packs ..... As Req'd  
 Trim ..... SET  
 Autobrakes ..... RTO  
 Flaps (T/O) ..... SET  
 Taxi Lights ..... ON  
 Flight Directors ..... ON

## BEFORE TAKEOFF

Flight Controls ..... Checked  
 Packs ..... As Req'd  
 Engine Anti-Ice ..... As Req'd  
 Ignition ..... CONTINUOUS / As Req'd  
 Takeoff Thrust Setting ..... Reduced / Max, Checked  
 Auto Throttle ..... Armed  
 MCP ..... V2, Heading, Altitude  
 EICAS ..... Recall, Cancel

### *On Clearance for T/O*

Strobe Lights ..... ON  
 Landing Lights ..... ON  
 Transponder ..... TA / RA

## AFTER TAKEOFF

Landing Gear Lever ..... OFF  
 Flaps ..... UP  
 Wing Anti-Ice ..... As Req'd  
 Ignition ..... As Req'd  
 Packs ..... ON

### *At Transition Altitude*

Altimeter ..... STANDARD  
 Landing / Taxi Lights ..... OFF  
 Signs ..... Seat Belts: As Req'd / No Smoking: ON

## DESCENT

Approach Procedure ..... Reviewed  
 Approach briefing ..... Complete  
 FMC ..... Programmed  
 EICAS ..... Recall, Cancel  
 Landing Altitude ..... SET  
 Vref, Vtgt ..... Calc'd  
 Airspeed Bugs ..... SET  
 Autobrakes ..... As Req'd  
 Anti-Ice ..... As Req'd  
 Passenger Signs ..... ON  
*At Transition Altitude*  
 Altimeters ..... SET  
 Landing / Taxi Lights ..... ON

## FINAL APPROACH

Landing Gear ..... DOWN, Green Lights  
 Speedbrakes ..... Armed  
 Flaps (landing) ..... SET

## AFTER LANDING

Landing / Strobe Lights ..... OFF  
 Transponder ..... STBY  
 Flaps ..... UP  
 APU ..... As req'd

## PARKING

Taxi Lights ..... OFF  
 Parking Brake ..... SET  
 Fuel Control Switches ..... CUTOFF  
 Beacon Lights ..... OFF  
 Passenger Signs ..... OFF  
 Flight Director ..... OFF  
 Hydraulic Pumps ..... OFF  
 Anti-Ice ..... OFF  
 Fuel Pumps ..... OFF  
 Emergency Exit Lights ..... OFF  
 IRS ..... OFF  
 NAV Lights ..... OFF  
 ACARS ..... Check / Send PIREP

## GENERIC TURBOJET

### NOTES:

## CHECKLIST TIMING

BEFORE START ..... After Power Up  
 AFTER START / TAXI ..... After Start, On Apron  
 BEFORE TAKEOFF ..... During Taxi  
 AFTER TAKEOFF ..... At 3,000 ft AGL  
 DESCENT ..... Before Top of Descent  
 FINAL APPROACH ..... Passing Final Approach Fix  
 AFTER LANDING ..... On Clearing Runway  
 PARKING ..... At Arrival Gate

## FLIGHT BRIEFING ITEMS

### Departure Briefing

- Airplane details and weights / fuel
- Dispatch release
- Weather (ATIS)
- NOTAMs affecting taxi out and departure
- Taxi out route
- Rwy in use, conditions, windshear
- Rejected takeoff
- Takeoff flap setting and Vs speeds
- Takeoff profile
- ATC clearance (expected, actual)
- SID details: routing, restrictions
- Transition altitude
- Departure frequency
- Terrain and obstacles considerations
- Engine failure procedure
- Any relevant additional remarks

### Approach Briefing

- Transition level
- Weather (ATIS) and rwy conditions
- STAR and/or expected routing/restrictions
- NOTAMs if applicable
- Rwy and type of approach expected
- Landing minima / (M)DA(H)
- Go-around procedure
- Landing flap setting, Vref / Vtgt
- Autobrake level selection
- MSA, terrain considerations
- Traffic considerations
- Rwy exit plan
- Arrival gate and expected taxi in route
- Any relevant additional remarks